

CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

The Council of the City of Opelousas, Parish of St. Landry, State of Louisiana, convened in a regular session on this 14<sup>th</sup> day of June 2022 at 5:00 p.m. The meeting was also **LIVE-STREAMED ON THE [WWW.CITYOFOPELOUSAS.COM](http://WWW.CITYOFOPELOUSAS.COM) website.**

With Mayor Julius Alsandor presiding, the meeting was called to order.

Mayor Alsandor requested the Clerk to call the roll and the following Council members were PRESENT: Marvin Richard, Floyd Ford, Charles Cummings, Sherell Roberts, and Chasity Davis. ABSENT: Milton Batiste III.

A moment of silent meditation was observed. Rev. Gerald Toussaint, pastor of Mt. Pleasant Baptist Church and Morning Star Baptist Church, Opelousas, Louisiana, led the prayer. Mr. Joseph Colomb, 10-year Navy/Army veteran, retired and recent recipient of the Military Warrior Support Foundation Award, led the Pledge of Allegiance.

On a motion by Alderman Floyd Ford and seconded by Alderman Marvin Richard, it was resolved to APPROVE the Minutes of the Regular Meeting held 05/10/2022 and the Special Meeting held 05/26/2022. A roll call vote was taken with the following results:

YEAS: Marvin Richard, Floyd Ford, Charles Cummings, Sherell Roberts, and Chasity Davis.

NAYS: None.

ABSENT: Milton Batiste III.

On a motion by Alderman Marvin Richard and seconded by Alderman Floyd Ford, it was resolved to approve the following changes to the agenda:

UNDER THE ANNOUNCEMENT SECTION

- ADDING *Announcements by Ms. Yvonne Normand regarding Hiking Trail and Ms. Lena Charles regarding Opelousas Downtown Development District (ODDD). Ms. Charles and Ms. Normand were both absent due to COVID protocols. Mr. Brian Chriceol of the Rotary Club of Lafayette North will be handling Ms. Normand's presentation regarding the Hiking Trail.*

UNDER THE NEW BUSINESS SECTION

- AMENDING ITEM NO 11 and adding "*Felix Ned, 819 E. Madison Street (Abandoned Wood Frame Structure)*" to the list of properties.

UNDER THE CONSENTS SECTION

- ADDING ITEM NO. 29-A, "*Approve the Recommendation of Hire for Kiriston D. Arceneaux as a Police Officer Recruit, effective 06/27/2022*".

A roll call vote was taken with the following results:

YEAS: Floyd Ford, Charles Cummings, Sherell Roberts, Chasity Davis, and Marvin Richard.

NAYS: None.

ABSENT: Milton Batiste III.

On a motion by Alderman Marvin Richard and seconded by Alderman Charles Cummings, it was resolved to ADOPT the agenda with the approved changes. A roll call vote was taken with the following results:

YEAS: Floyd Ford, Charles Cummings, Sherell Roberts, Chasity Davis, and Marvin Richard.

NAYS: None.

ABSENT: Milton Batiste III.

- **Three-minute recess for submission of public comments/questions.**

**ANNOUNCEMENTS**

- Announcement by Ms. Patrice Melnick regarding upcoming event at Opelousas Museum & Interpretive Center. Ms. Melnick announced that Ms. Mona Lisa Saloy, new Poet Laureate of Louisiana, would be in attendance at the Opelousas Public Library on 06/15/2022 from 10 to 11:30 a.m. for a Teen Poetry Workshop—pre-registration is required by signing up at the Library. Ms. Saloy will then be at the Opelousas Museum that evening from 5 to 7 p.m. for Reading of poems and Conversation. Ms. Saloy is an award-winning author and folklorist, educator, and scholar of Creole culture in articles, documentaries, and poems about Black New Orleans before and after Katrina.
- Presentation by Mr. Brian Chriceol of the Rotary Club of Lafayette North regarding Hiking Trails. Mr. Chriceol spoke in Ms. Yvonne Normand's absence regarding Hiking Trails. Mr. Chriceol stated that in the last two years they have been working on the development of a potential hiking trail that would go all the way across the state from New Orleans all the way to the Arkansas state line. Louisiana is one of only three states that do not have such a trail. This trail would run right through downtown Opelousas as part of the proposed route. Mr. Chriceol stated that Opelousas would serve as a vital community to be a host. Right now, they are basically getting approval in different parts of the state in support. This project is backed by the Lieutenant Governor and they have received support from the City of Lafayette, Chicot State Park, and the cities of Natchitoches and Ruston. He is looking forward to coming back in the near future and presenting a more detailed view of the plan.
- COVID-19 Update from Opelousas General Health Systems (OGHS) representative. No representative was present and Mayor Alsandor gave the update: Region IV has seen a slight increase over the past week—30 in the hospital; none on ventilators; seeing cases in both vaccinated and non-vaccinated but there is a small uptick in those who have not been vaccinated.
- Announcements by Mayor Julius Alsandor:
  - 05/26/2022 – Youth Tennis Program through 06/25/2022.
  - 06/15/2022 – City of Opelousas Property Tax Sale at Municipal Plaza beginning at 10:00 a.m.
  - 06/17/2022 – OGHS Community Health & Wellness Fair at Opelousas Civic Center from 8 a.m. to 12 p.m.
  - 06/17/2022 – Sounds of the Summer at Delta Grand from 5 to 8 p.m.
  - 06/18/2022 – Juneteenth Folklife Celebration at Opelousas Farmers' Market from 12 p.m. to 6 p.m.
  - 07/01/2022 to 07/03/2022 – St. Landry Barbecue Fest at Yambilee Building, 1939 W. Landry Street. Live Music, Carnival Rides, Vendors, BBQ Cook-off on Sunday, and much more. Festival starts at 6 p.m. on the Friday and ends on Sunday night with a Fireworks display.
- Reading of Public Comments/Questions, if any. *No comments or questions.*

CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

**REPORTS**

Review Monthly Finances. Mr. Stephen Woods gave a brief summary of the month end financial report for May 31, 2022. Mr. Woods stated that he has started the budget cycle by keying in numbers and getting everything on the spreadsheets. Beginning next week, they will start meeting with some of the smaller departments to get them out of the way and then moving on to the larger departments as they move forward. They hope to have everything ready so they can introduce the amended and proposed budgets at the next council meeting and then come back in August to adopt those budgets.

Alderman Charles Cummings pointed out that some of the departments were way over budget already. Mr. Woods stated that this is only a budget summary. He pointed out that some of the departments may be over in one line item but under in another line item so it averages out.

Mr. Donald Broussard, resident of District E, asked how the average taxpaying citizen can access this financial document to see what type of surplus or deficit the City of Opelousas will have for the upcoming fiscal year. Mr. Woods stated that it is just a request that can be put in over to the City Clerk's office and that way they can get the process started. Mr. Broussard asked if there was any way to access this information online. Mr. Woods stated that the current budget can be accessed on the Louisiana Legislative Auditor's website.

Mr. Bobby Ardoin asked for a basic snapshot of the City's finances for the upcoming year. Mr. Woods pointed out that they have 3 months left in the fiscal year and it's kind of hard to project at this point. However, he pointed out that if a department is over 75% in expenditures right now then they need to start curtailing their expenses.

On a motion by Alderman Charles Cummings and seconded by Alderman Floyd Ford, it was resolved to accept the Monthly Finance Report as presented by Mr. Stephen Woods. A roll call vote was taken with the following results:

YEAS: Charles Cummings, Sherell Roberts, Chasity Davis, Marvin Richard, and Floyd Ford.

NAYS: None.

ABSENT: Milton Batiste III.

Mayor Alsandor requested that Item No. 15 be handled at this time. Pursuant to an advertisement in the *Daily World*, a Public Hearing was opened at 5:41 p.m. TO DISCUSS AND CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OPELOUSAS, LOUISIANA, APPROVING AND ADOPTING A PLAN OF RE-APPORTIONMENT OF THE MUNICIPAL DISTRICTS OF THE CITY. Mr. Mike Hefner, demographer, spoke via telephone to explain the re-apportionment process. He stated that there were minor changes to the current election districts. District C had to lose some population and District E had to pick up some population so there were adjustments made to the boundaries of C and E. District D picked up a row of blocks in the downtown area from Main Street at Union Street to move it over to the precinct boundary to prevent a lockout. The changes meet all of the requirements for the State and Federal side for the Voting Rights Act. Alderman Cummings asked whether the recent annexation of the property west of Giles Nissan would be included in the boundaries of District C. Mr. Hefner stated that it would be shaded into the actual boundaries on the final map. Mr. Hefner also asked about another annexation that the Council is considering for Belmont Properties on the east side of CVS on Hwy 190. There was also an incorporation on the east side of Harry Guilbeau. That information will be provided to Mr. Hefner to update the boundaries. Attorney Broussard asked about the incorporations that are not currently included in the descriptions of the ordinance that was introduced at the last meeting. Mr. Hefner stated that it follows the municipal boundaries which is in the textural description of the districts so that when the City has annexations in the future, it will follow the municipal boundaries. The Public Hearing was closed at 5:49 p.m.

Engineer's Monthly Report. A copy of the Engineer's Monthly Status Report was provided to the Council members. Mr. William Jarrell, City Engineer, gave the following updates:

- (a) Street Project – Been slow the last few weeks—sub-contractor doing the soft cement work had to leave for another project but he is back now and started work today on Jasmine Drive and will be starting work tomorrow on Heather Drive.
- (b) EPA Administrative Order – Ongoing cleaning and TV work around town.
- (c) Pump Station Project for Wastewater Collection System – still have not received a delivery date from the manufacturer—waiting on delivery of equipment and materials for that work to begin.
- (d) Water Meter Replacement Project – Bids received last week – there is an agenda item that will discuss that with a recommendation of award to the low bidder.
- (e) LDH & DEQ Application for Water System Improvements – Waiting on each respective agency to respond to the City's applications but they have not received anything yet that he is aware of.
- (f) Wastewater Treatment Plant Project – South end of Opelousas that CSLEDD is constructing is nearing completion. Recently did a startup of this facility along with the new pump station on Linwood Drive. That facility is now in operation and in the next week or two they should be doing their substantial completion.

Alderman Cummings asked how many lift stations the City is changing. Mr. Jarrell stated that they are replacing the non-functioning pumps that currently exist at 27 of the existing pump stations.

Mr. Donald Broussard asked about where they stood with the 3 bridges that are out in District E on Augustus Street, Frilot Street and Bernice Street. He stated that there are no means of egress if someone in those neighborhoods needs emergency medical services, an ambulance can't get to them. He wants to know where they stand with those bridges and wanted to know if the ARP money the City received would be used toward it or could it be that the City has been 3 ½ years without a Public Works Director. Mayor Alsandor stated that Mr. Aymond has not been gone for 3 ½ years—he has been gone for 15 months. Mayor Alsandor stated that the City has applied for funding through Capital Outlay and other grants that will address those bridges.

On a motion by Alderman Floyd Ford and seconded by Alderman Marvin Richard, it was resolved to accept the Engineer's Monthly Report as presented. A roll call vote was taken with the following results:

YEAS: Sherell Roberts, Chasity Davis, Marvin Richard, Floyd Ford, and Charles Cummings.

NAYS: None.

ABSENT: Milton Batiste III.

City Attorney's Report. Attorney Travis Broussard stated that he had no report this month.

**OLD BUSINESS**

None.

**CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022**

**NEW BUSINESS**

On a motion by Alderman Floyd Ford and seconded by Alderwoman Chasity Davis, it was resolved to grant authority to advertise for a Public Hearing for consideration of condemnation/demolition of the following abandoned properties:

- Opelousas City of, Janice Marks Johnson T/S, 918 Truman Street (Burned Wood Frame Structure)
- Sebie Walter Leon Dayon, 709 Hiram Street (Abandoned Wood Frame Structure)
- Deux Freres Properties LLC, 1110 Garland Avenue (2 Abandoned Mobile Homes)
- Fakouri Realty, Inc., 1750 Bossier Street (Abandoned Wood Frame Structure)
- James W. Bellard, 926 W. Landry Street (Abandoned House on Trailer)
- O Town Rentals, Inc., 1123 S. Court Street (Burned Wood Frame Structure)
- Shantelle Guillory Savoie, 212 E. Dunbar Street (Abandoned Wood Frame Structure)
- Dallas Janice, c/o Sheila Mitchell, 1724 Redmond Street (Abandoned Wood Frame Structure)
- Nathalie Haas Hirsch Trust, For the Hart Children & The Emily Hirsch Hart Property Trust, 500 Block W. Cherry Street (Several Abandoned Mobile Homes)
- Gaiennie Realty Company LLC, 706 W. Bellevue Street (Abandoned Warehouse)
- Felix Ned, 819 E. Madison Street (Abandoned Wood Frame Structure)

A roll call vote was taken with the following results:

YEAS: Chasity Davis, Marvin Richard, Floyd Ford, Charles Cummings, and Sherell Roberts.

NAYS: None.

ABSENT: Milton Batiste III.

Award Contract for Water Meter Replacement & Upgrades (FP&C Project No. 50-MM6-18-01) (MGA Project W#300) to Vanguard Utility Service, Inc., in the amount of \$1,504,278.35 subject to Engineer's review and FP&C Approval. Mr. William Jarrell is requesting that the Council award this project subject to further review by Mr. Jarrell's office and concurrence by FP&C. There is one item in the bid—or some of the qualifications—for their Work Order Management system which is something very specific in the specifications that they could not require to be submitted with the bid and they are waiting on that information from the low bidder and they just want to verify that. Mr. Jarrell does not anticipate any problems based on their conversations and the information that has been provided to date. They just want to make sure that they cover every detail of that before they actually make that final award and enter into a contract. Alderman Cummings suggested that they table this until the Engineer receives verification on those things but Mr. Jarrell recommended they award it subject to their review so they don't have to wait another month. Alderman Cummings asked Mr. Jarrell if those numbers were okay with him and Mr. Jarrell stated that those numbers are within their amended budget. Alderwoman Roberts asked the Engineer how many bids they received on this project. He stated that they received 2 bids however, six contractors that picked up plans and specifications at the pre-bid conference, but only 2 submitted bids. The initial bid opening scheduled for May had to be rescheduled and some of the contractors chose not to participate on this new bid as well as their being some new contractors on this list. Alderwoman Roberts also asked if this project has been budgeted and he stated that it was and Mr. Purvis Morrison also stated that it was funds that were received from FP&C. Alderman Ford asked about the upkeep of the meters after they are installed. Mr. Jarrell stated that after the meters are installed the City would be responsible for maintenance and operation of those meters. Some of the training for the operation of the meters will be provided by the manufacturer and the billing procedures training for the clerks will be provided by Esource.

On a motion by Alderwoman Sherell Roberts and seconded by Aldermen Charles Cummings and Floyd Ford, it was resolved to award Contract for Water Meter Replacement & Upgrades (FP&C Project No. 50-MM6-18-01) (MGA Project W#300) to Vanguard Utility Service, Inc., in the amount of \$1,504,278.35 subject to Engineer's review and concurrence by FP&C. A roll call vote was taken with the following results:

YEAS: Marvin Richard, Floyd Ford, Charles Cummings, Sherell Roberts, and Chasity Davis.

NAYS: None.

ABSENT: Milton Batiste III.

**INTRODUCTION OF ORDINANCES**

**INTRODUCTION OF AN ORDINANCE REPEALING CHAPTER 15 OF THE CODE OF ORDINANCES (ORDINANCE NO. 5 OF 1967) AND ADOPTING A NAME CHANGE TO THE OPELOUSAS-EUNICE LIBRARY.**

**INTRODUCTION OF AN ORDINANCE**

**ORDINANCE NO. \_\_\_\_ OF 2022**

**AN ORDINANCE REPEALING CHAPTER 15 OF THE CODE OF ORDINANCES (ORDINANCE NO. 5 OF 1967) AND ADOPTING A NAME CHANGE TO THE OPELOUSAS-EUNICE LIBRARY**

WHEREAS, Chapter 15 of the Code of Ordinances was enacted in 1967 by Ordinance No. 5, Section 1 of 1967, which established a joint agreement with the Town of Eunice to promote, maintain, support, and operate a public library known as the Opelousas-Eunice Public Library;

WHEREAS, the Town of Eunice and City of Opelousas had operated the Opelousas-Eunice Public Library for a period in excess of fifty (50) years;

WHEREAS, sometime in or around July 2019, however, the Board of Aldermen of the City of Eunice approved a separation of the Opelousas-Eunice Library that resulted in each municipality operating an independent library;

WHEREAS, since that time the City of Opelousas has solely operated the library at 212 E. Grolee Street;

WHEREAS, because of the separation from the joint commission by Eunice, the city attorney believes it is appropriate to repeal all the provisions of Chapter 15 of the Code of Ordinances, and particularly Ordinance No. 5 of 1967;

WHEREAS, the director of the library at 212 E. Grolee Street believes it is in the best interest of the library to adopt a name change of the library from the "Opelousas-Eunice Library" to the "Opelousas Library";

WHEREAS, this Ordinance repealing Chapter 15 and changing the name of the library was introduced by council member Charles Cummings at a public meeting on June 14, 2022, and notice of a public hearing on the proposed Ordinance was published in the Opelousas Daily World;

WHEREAS, after a public hearing was held on the Ordinance, and acting on the recommendations from counsel and the library director, on motion of councilmember \_\_\_\_\_ and seconded by councilmember \_\_\_\_\_, the recommendations were offered for adoption, and the following vote was recorded:

Yea:

Nay:

Absent:

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Opelousas in legal session convened, that:

1. Chapter 15 of the Code of Ordinances, and particularly Ordinance No. 5 of 1967 are hereby repealed;
2. The name of the library at 212 E. Grolee Street shall be changed from the "Opelousas-Eunice Library" to the "Opelousas Library";

**CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022**

3. The Mayor of Opelousas shall be authorized to effect the name change on any and all signs or buildings at the library;
4. The Mayor of Opelousas shall be authorized to effect the name change on any and all financial accounts, including but not limited to credit or bank cards, dedicated to the library; and
5. The Mayor of Opelousas shall be authorized to sign any and all documents necessary to effect the name change.

\*\*\*\*\*

**PUBLIC HEARINGS**

Pursuant to an advertisement in the *Daily World* was opened at 6:19 p.m. to discuss the following matters:

A PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF AN ORDINANCE AMENDING ORDINANCE NUMBER 4 OF 1998 FOR THE PURPOSE OF INCORPORATING INTO THE CORPORATE LIMITS OF THE CITY OF OPELOUSAS CERTAIN PROPERTY AND CHANGING THE BOUNDARIES OF THE CITY (BELMONT PROPERTIES – Chris Boagni):

- Request to annex property as a C1 Zone (COMMERCIAL 1 ZONE) to build and operate a Fast Food Restaurant.
- Re-subdivision approval for property located at Hwy 190 Y.O. Subdivision.

A CERTAIN TRACT OR PARCEL OF LAND CONTAINING 1.88 ACRES BEING A PORTION OF PARCEL D-1 OF THE CVS SURVEY SITUATED IN SECTION 73, TOWNSHIP 6 SOUTH, RANGE 4 EAST, CITY OF OPELOUSAS, ST. LANDRY PARISH, LOUISIANA, BEING BOUNDED ON THE NORTH BY THE U.S. POST OFFICE AND BELMONT PROPERTIES, ON THE SOUTH BY U.S. HWY 190, ON THE EAST BY BELMONT PROPERTIES AND ON THE WEST BY CFCDS 29 LLC (CVS) AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE NORTHERLY RIGHT OF WAY LINE OF U.S. HWY 190 AND THE EASTERLY RIGHT OF WAY LINE OF WALLIOR STREET BEING A ½" IRON ROD HAVING A LOUISIANA STATE PLANE COORDINATE (SOUTH ZONE) OF NORTH:739,682.381 AND EAST:3,048,397.868; THENCE S81°10'10"E, A DISTANCE OF 329.61'; TO THE POINT OF BEGINNING, BEING A ½" IRON ROD HAVING A LOUISIANA STATE PLANE COORDINATE (SOUTH ZONE) OF N:739,631.981 AND EAST:3,048,723.571; THENCE N08°45'04"E, A DISTANCE OF 302.36'; THENCE S81°08'55"E WITH A DISTANCE OF 70.62'; THENCE N00°57'00"E, A DISTANCE OF 230.00', THENCE S89°03'00"E, A DISTANCE OF 50.00'; THENCE S00°57'00"W, A DISTANCE OF 258.00'; THENCE S80°10'56"E, A DISTANCE OF 116.00'; THENCE S08°44'20"W, A DISTANCE OF 281.00'; THENCE ALONG A CURVE TO THE RIGHT WITH AN ARC DISTANCE OF 109.58', A RADIUS OF 2752.79' AND A CHORD BEARING OF N80°21'37"W, A DISTANCE OF 109.58'; THENCE N81°10'10"W, A DISTANCE OF 130.43'; TO THE POINT OF BEGINNING AS PER PLAT OF SURVEY BY MORGAN GOUDEAU & ASSOCIATES DATED 03/28/22.

After reading the description of the property, Mayor Alsandor asked if there were any questions from the Council or the audience. No questions or comments. The Public Hearing was closed at 6:22 p.m.

**ADOPTION OF ORDINANCES**

ADOPT AN ORDINANCE AMENDING ORDINANCE NUMBER 4 OF 1998 FOR THE PURPOSE OF INCORPORATING INTO THE CORPORATE LIMITS OF THE CITY OF OPELOUSAS CERTAIN PROPERTY AND CHANGING THE BOUNDARIES OF THE CITY (BELMONT PROPERTIES – Chris Boagni):

ORDINANCE NO. 03 OF 2022

AN ORDINANCE AMENDING ORDINANCE NUMBER 4 OF 1998 FOR THE PURPOSE OF INCORPORATING INTO THE CORPORATE LIMITS OF THE CITY OF OPELOUSAS CERTAIN PROPERTY AND CHANGING THE BOUNDARIES OF THE CITY

WHEREAS, Belmont Properties - Chris Boagni owns certain property as further described below, and said property is currently situated outside the corporate limits of the City of Opelousas (the "City");

WHEREAS, Belmont Properties - Chris Boagni has petitioned the governing authority of the City to annex this property into the corporate limits of the City;

WHEREAS, the City is willing to incorporate the property owned by Belmont Properties - Chris Boagni and has contemplated and prepared this Ordinance for the purpose of incorporating the property;

WHEREAS, this Ordinance was introduced by councilmember Milton Batiste III on the 10<sup>th</sup> day of May, 2022, in legal session convened;

WHEREAS, following advertisement in the Opelousas Daily World, a public hearing was held on Ordinance on June 14, 2022;

WHEREAS, on the motion of councilmember Charles Cummings and seconded by councilmembers Sherell Roberts and Floyd Ford, the Ordinance was offered for final adoption, and the following vote was recorded:

YEA: Floyd Ford, Charles Cummings, Sherell Roberts, Chasity Davis, and Marvin Richard.

NAY: None.

ABSENT: Milton Batiste III

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Opelousas in legal session convened, that the boundaries of the corporate limits of the City of Opelousas shall be amended to incorporate within the limits of the City the following described property to wit:

- Request to annex property as a C1 Zone (COMMERCIAL 1 ZONE) to build and operate a Fast Food Restaurant.
- Re-subdivision approval for property located at Hwy 190 Y.O. Subdivision.


A CERTAIN TRACT OR PARCEL OF LAND CONTAINING 1.88 ACRES BEING A PORTION OF PARCEL D-1 OF THE CVS SURVEY SITUATED IN SECTION 73, TOWNSHIP 6 SOUTH, RANGE 4 EAST, CITY OF OPELOUSAS, ST. LANDRY PARISH, LOUISIANA, BEING BOUNDED ON THE NORTH BY THE U.S. POST OFFICE AND BELMONT PROPERTIES, ON THE SOUTH BY U.S. HWY 190, ON THE EAST BY BELMONT PROPERTIES AND ON THE WEST BY CFCDS 29 LLC (CVS) AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE NORTHERLY RIGHT OF WAY LINE OF U.S. HWY 190 AND THE EASTERLY RIGHT OF WAY LINE OF WALLIOR STREET BEING A ½" IRON ROD HAVING A LOUISIANA STATE PLANE COORDINATE (SOUTH ZONE) OF NORTH:739,682.381 AND EAST:3,048,397.868; THENCE S81°10'10"E, A DISTANCE OF 329.61'; TO THE POINT OF BEGINNING, BEING A ½" IRON ROD HAVING A LOUISIANA STATE PLANE COORDINATE (SOUTH ZONE) OF N:739,631.981 AND EAST:3,048,723.571; THENCE N08°45'04"E, A DISTANCE OF 302.36'; THENCE S81°08'55"E WITH A DISTANCE OF 70.62'; THENCE N00°57'00"E, A DISTANCE OF 230.00', THENCE S89°03'00"E, A DISTANCE OF 50.00'; THENCE S00°57'00"W, A DISTANCE OF 258.00'; THENCE S80°10'56"E, A DISTANCE OF 116.00'; THENCE S08°44'20"W, A DISTANCE OF 281.00'; THENCE ALONG A CURVE TO THE RIGHT WITH AN ARC DISTANCE OF 109.58', A RADIUS OF 2752.79' AND A CHORD BEARING OF N80°21'37"W, A DISTANCE OF 109.58'; THENCE N81°10'10"W, A DISTANCE OF 130.43'; TO THE POINT OF BEGINNING AS PER PLAT OF SURVEY BY MORGAN GOUDEAU & ASSOCIATES DATED 03/28/22.

**CERTIFICATION**

I, Leisa S. Anderson, Municipal Clerk for the City of Opelousas, do hereby certify that the foregoing Ordinance was duly introduced by the City Council of the City of Opelousas on the 10<sup>th</sup> day of May 2022, adopted by the City Council on June 14, 2022, in legal session convened and forwarded to the Mayor on the 15<sup>th</sup> day of June 2022.

CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

Opelousas, Louisiana this 15<sup>th</sup> day of June 2022.

  
LEISA S. ANDERSON

APPROVED BY THE MAYOR this 15<sup>th</sup> day of June 2022, at Opelousas, Louisiana.

  
HONORABLE JULIUS ALSANDOR

\*\*\*\*\*

ADOPT AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OPELOUSAS, LOUISIANA, APPROVING AND ADOPTING A PLAN OF RE-APPORTIONMENT OF THE MUNICIPAL DISTRICTS OF THE CITY.

On a motion by Alderman Charles Cummings and seconded by Alderwoman Sherell Roberts, the following Ordinance was offered for adoption:

ORDINANCE NO. 04 OF 2022

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OPELOUSAS, LOUISIANA, APPROVING AND ADOPTING A PLAN OF RE-APPORTIONMENT OF THE MUNICIPAL DISTRICTS OF THE CITY

WHEREAS La. R.S. 33:1371 requires that within one year after the official release of every decennial census, the governing authority of any municipality which contains two or more districts from which public officials are elected shall examine the apportionment plan of the municipal districts composing the municipal governing authority to determine if there exists any substantial variation in the representation of the districts; and

WHEREAS the Mayor and City Council of the City of Opelousas have engaged or caused to be engaged a professional consultant to assist in the review of the City's municipal districts; and

WHEREAS after review of the existing district boundaries and demographics related thereto, and after consideration of the advice and counsel of the re-districting consultant, the Mayor and City Council have determined that the municipal districts should be redrawn to make them more equitable; and

WHEREAS after considering several alternate re-apportionment plans, the City Council has determined that Plan 2 as one of the plans presented that is most equitable.

The foregoing considered:

BE IT ORDAINED that the boundaries of the municipal districts of the City of Opelousas be and are hereby redrawn in accordance with attached descriptions and map, hereby designated as Plan 2, which shall govern all future regularly scheduled elections public officials in the City of Opelousas; and

BE IT FURTHER ORDAINED that within ten (10) days of this date the redistricting plan as adopted herein shall be submitted to the Louisiana Secretary of State in a form as required by La. R.S. 18:1945; and

BE IT FURTHER ORDAINED that the Mayor shall take such further additional steps as may be required to ensure compliance with applicable laws, rules and regulations relating to re-apportionment; and

BE IT FURTHER ORDAINED that all Ordinances or Resolutions, or parts thereof, in conflict herewith are hereby repealed.

And this ordinance being submitted to a vote, the vote thereon was as follows:

YEAS: Charles Cummings, Sherell Roberts, Chasity Davis, Marvin Richard, and Floyd Ford.

NAYS: None.

ABSENT: Milton Batiste III.

ABSTENTION: None.

And this Ordinance was adopted by the City Council for the City of Opelousas on this, the 14<sup>th</sup> day of June, 2022.

ATTEST:

  
Leisa Anderson, City Clerk

  
Julius Alsandor, Mayor

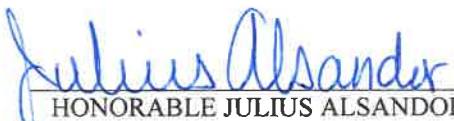
CERTIFICATION

I, Leisa S. Anderson, Municipal Clerk for the City of Opelousas, do hereby certify that the foregoing Ordinance was duly introduced by the City Council of the City of Opelousas on the 10<sup>th</sup> day of May 2022, adopted by the City Council on June 14, 2022, in legal session convened and forwarded to the Mayor on the 15<sup>th</sup> day of June 2022.

Opelousas, Louisiana this 15<sup>th</sup> day of June 2022.

  
LEISA S. ANDERSON

APPROVED BY THE MAYOR this 15<sup>th</sup> day of June 2022, at Opelousas, Louisiana.

  
HONORABLE JULIUS ALSANDOR



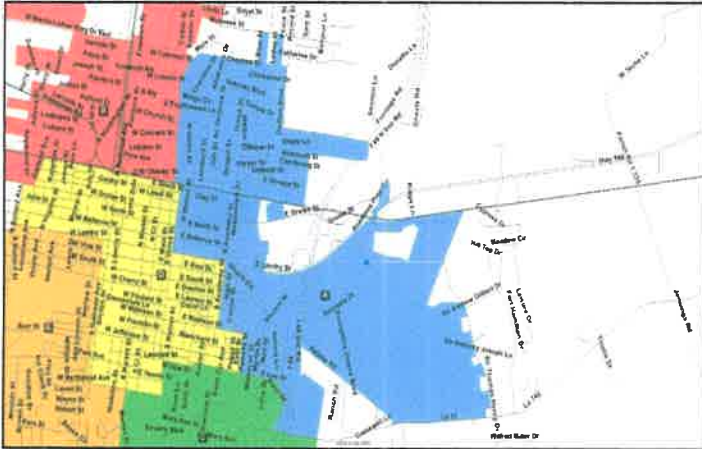
CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

Exhibit A  
Opelousas City Council District Descriptions  
Plan 2

District A.

The region bounded and described as follows: Beginning at the point of intersection of W. Landry St. and South Union, and proceeding northerly on South Union to the Missouri Pacific RR, and proceeding westerly to N. Main St., and proceeding northerly to the municipal boundaries of the City of Opelousas, and proceeding generally easterly, southerly, and westerly to Creswell Lane, and proceeding westerly to the I-49 service road, and proceeding northerly to E. Leo St., and proceeding westerly to East St., and proceeding northerly to E. Madison St., and proceeding westerly to S. Academy St., and proceeding northerly to W. Landry St., and proceeding westerly to S. Union St. and the point of beginning.

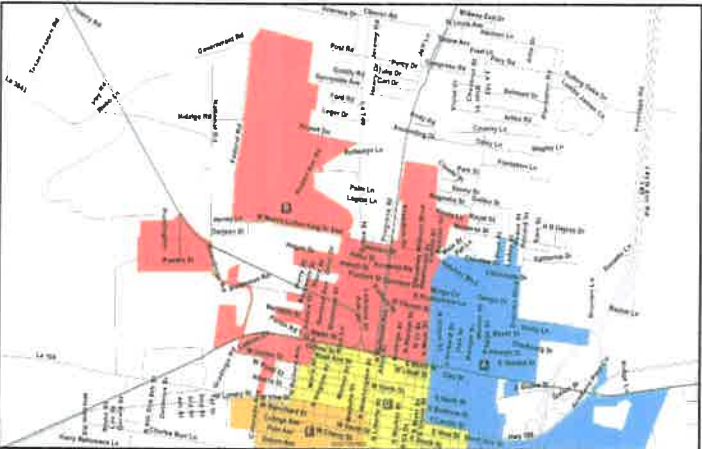
Plat Map



District B.

The region bounded and described as follows: Beginning at the point of intersection of N. Main St. and the Missouri Pacific RR, and proceeding northerly on N. Main St. to the municipal boundaries of the City of Opelousas, and proceeding generally northerly, westerly, and southerly to W. Grolee, and proceeding easterly to Garland Ave., and proceeding northerly to the Missouri Pacific RR, and proceeding easterly to N. Main St. and the point of beginning.

Plat Map



District C.

The region bounded and described as follows: Beginning at the point of intersection of E. Bertheaud Ave. and S. Market St., and proceeding southerly on S. Market St. to W. Smiley St., and proceeding westerly to Edwards St., and proceeding southerly to Aymond St., and proceeding westerly to Alonzo St., and proceeding southerly to W. Dunbar Ave., and westerly to the railroad tracks, and proceeding southerly to the municipal boundaries of the City of Opelousas, and proceeding generally southerly, easterly, and northerly to Creswell Lane, and proceeding westerly to the I-49 service road, and proceeding northerly to E. Leo St. and proceeding westerly to Edith St., and proceeding southerly to E. Leonard Ave., and proceeding westerly to S. Union St., and proceeding southerly to E. Bertheaud Ave., and proceeding westerly to S. Market St. and the point of beginning.

Plat Map



District D.

The region bounded and described as follows: Beginning at the point of intersection of the railroad tracks and W. Landry St., and proceeding westerly on W. Landry St. to the municipal boundaries of the City of Opelousas, and proceeding generally northerly to W. Grolee St., and proceeding easterly to Garland Ave., and proceeding northerly to the Missouri Pacific RR tracks, and proceeding easterly to N. Union St. and proceeding southerly to E. Landry St., and proceeding easterly to S. Academy St., and proceeding southerly to E. Madison St., and proceeding easterly to East St., and proceeding southerly to E. Leo St., and proceeding to Edith St., and proceeding southerly to E. Leonard Ave., and proceeding westerly to S. Union St., and proceeding southerly to E. Bertheaud Ave., and proceeding westerly to W. Bertheaud Ave., and proceeding westerly to the railroad tracks, and proceeding northerly to W. Landry St. and the point of beginning.

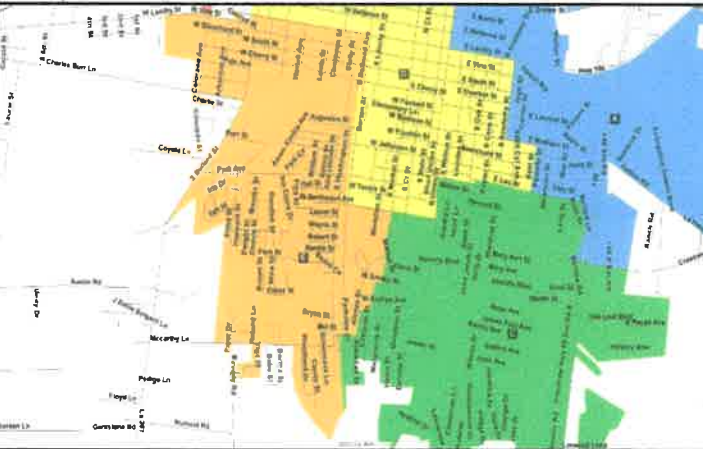
Plat Map



District E.

The region bounded and described as follows: Beginning at the point of intersection of the railroad tracks and W. Landry St., and proceeding westerly on W. Landry St. to the municipal boundaries of the City of Opelousas, and proceeding generally westerly, southerly, and easterly to the railroad tracks, and proceeding northerly to W. Landry St. and the point of beginning.

Plat Map



END OF DESCRIPTIONS

\*\*\*\*\*

CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

**ADOPTION OF RESOLUTIONS**

**ADOPT A RESOLUTION TO ADOPT THE SECTION 504 GRIEVANCE PROCEDURE.**

On a motion by Alderwoman Sherell Roberts and seconded by Alderman Charles Cummings, the following Resolution was offered for adoption:

RESOLUTION NO. 18 OF 2022  
GRIEVANCE PROCEDURE

WHEREAS, the City of Opelousas has been afforded the opportunity to participate in the FY 2021 CARES-CV Love Louisiana Outdoors program administered by the Division of Administration; and,

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the regulation of the U. S. Department of Housing and Urban Development, 24 CFR Part 8, implementing Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112); and

WHEREAS, Section 504 states, in part: "No otherwise qualified handicapped individual...shall, solely by reason of his handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

NOW, THEREFORE BE IT RESOLVED that the attached "Grievance Procedure" dated June 14, 2022 is hereby adopted.

PASSED, APPROVED AND ADOPTED THIS 14<sup>th</sup> day of June, 2022.

YEAS: Sherell Roberts, Marvin Richard, Floyd Ford, and Charles Cummings.

NAYS: None.

ABSTAINED: None.

ABSENT: Chasity Davis (*stepped out*) and Milton Batiste III.

ATTEST:

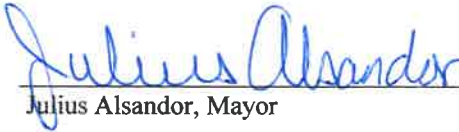


Leisa Anderson, City Clerk

---

CERTIFICATE

I, Julius Alsandor, Mayor of the City of Opelousas, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the City Council on June 14, 2022.



Julius Alsandor, Mayor

**SECTION 504 GRIEVANCE PROCEDURE**

The City of Opelousas has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the regulation of the U.S. Department of Housing and Urban Development, 24 CFR Part 8, implementing Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112). Section 504 states, in part: "No otherwise qualified handicapped individual...shall, solely by reason of his handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." To further assist those who may have a grievance concerning Section 504 compliance Leisa Anderson has been designated to coordinate the efforts of the City of Opelousas to comply with requirements of Sec. 504 and its implementing regulation, 24 CFR Part 8.

1. A complaint should be in writing, contain the name and address of the person filing it, and briefly describe the action alleged to be prohibited by the regulation.
2. A complaint should be filed in the office of the Section 504 Coordinator within a reasonable time after the person filing the complaint became aware of the action alleged to be prohibited by the regulation.
3. The Compliance Coordinator shall meet with the complainant within 15 days after receipt of the complaint to discuss the complaint and any possible resolution(s).
4. The Compliance Coordinator or his/her designee shall conduct such investigation of the complaint as may be appropriate to determine its validity. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.
5. The Compliance Coordinator shall issue a written decision determining the validity of the complaint no later than thirty (30) days after its filing. The response will offer options for resolution of the complaint. The City of Opelousas shall be advised of any decision or resolution regarding the complaint.
6. If the decision of the Compliance Coordinator does not resolve the issue, the complainant may appeal the decision of the Coordinator within fifteen (15) days after receipt of the response to the Mayor or his or her designee.
7. The Mayor or his or her designee shall meet with the complainant within 15 days after receipt of the appeal to discuss the complaint and any possible resolution. Within fifteen (15) days after the meeting the Mayor or his or her designee will respond in writing, with a final resolution of the complaint.
8. The Section 504 Coordinator shall maintain the files and records or the resolution by the Mayor relating to complaints filed hereunder.
9. The right of a person to prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the Department of Housing and Urban Development or other Federal or State Agencies. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies. Complaints may be forwarded for disposition to the:

Office of Fair Housing and Equal Opportunity

Department of Housing and Urban Development Washington, DC 20410

Complaints may also be filed at any Regional or Field Office of the Department such as:

Department of Housing and Urban Development

Regional Office

Fair Housing and Equal Opportunity Division

P.O. Box 2905

Fort Worth, TX 76113-2905

10. Determinations made under these procedures shall be liberally constructed to protect the substantial rights of interested persons, to meet appropriate due process standards and to assure the compliance of the City of Opelousas with Section 504 and its implementing regulation.

\*\*\*\*\*



CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

ADOPT A RESOLUTION TO ADOPT THE LANGUAGE ACCESS PLAN.

On a motion by Alderman Marvin Richard and seconded by Alderman Floyd Ford, the following Resolution was offered for adoption:

RESOLUTION NO. 19 OF 2022  
LANGUAGE ACCESS PLAN

WHEREAS, the State of Louisiana Office of Community Development has awarded the City of Opelousas with a FY 2021 CARES-CV Love Louisiana Outdoors grant.

WHEREAS, the State of Louisiana requires certain actions to be taken by the City in order to be in compliance with HUD regulations; and,

WHEREAS, as part of its Citizen Participation Plan to reach out and inform its citizens, the City has developed a language access plan to inform its citizens who may not understand or speak English.

THEREFORE BE IT RESOLVED by the City of Opelousas on the 14<sup>th</sup> day of June, 2022, that it hereby adopts the Language Access Plan.

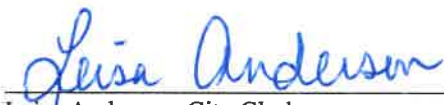
YEAS: Chasity Davis, Marvin Richard, Floyd Ford, Charles Cummings, and Sherell Roberts.

NAYS: None.

ABSTAINED: None.

ABSENT: Milton Batiste III.


ATTEST:



Leisa Anderson, City Clerk

CERTIFICATE

I, Julius Alsandor, Mayor of the City of Opelousas, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the City Council on June 14, 2022.

  
Julius Alsandor, Mayor

City of Opelousas

Language Access Plan For Limited English Proficiency Persons

I. Introduction

Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 13166 require that recipients of federal funds take responsible steps to ensure meaningful access by persons with Limited English Proficiency (LEP Persons). The City of Opelousas is a recipient of federal funds for a portion of its programs and, thus obligated to reduce language barriers that can preclude meaningful access by LEP persons to the Town's programs. The City has prepared this Language Access Plan (LAP), which defines the actions to be taken to ensure meaningful access to City services, programs and activities on the part of persons who have limited English proficiency.

In preparing this LAP, the City conducted a four- factor analysis, considering (1) the number of proportion of LEP persons eligible to be served or likely to be encountered by the City or its federally funded programs, (2) frequency with which LEP persons come into contact with City's program, (3) nature and importance of the program, activity, or service to people's lives, and (4) resources available and costs. The City will review and update, on an annual basis, this LAP to ensure continued responsiveness to community needs.

II. Description of Covered Programs

The City of Opelousas participates in the following federal and state programs:

A. Louisiana Community Development Block Grant Program (LCDBG)

The LCDBG program is a federally funded (HUD) program which provides grants to units of local governments in non-entitlement areas for the development of viable communities by providing a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Grants are made to these communities for primary needs such as potable water, water for fire protection, sewer, streets, and economic development activities.

B. Disaster Recovery Unit (DRU)

HUD CDBG Disaster allocations dedicated to recovery from Hurricane Katrina, Rita, Gustav, Ike and Issac. These funds have and continue to be allocated to housing, infrastructure, economic development and planning programs for recovery in the storm impacted areas.

C. Local Government Assistance Program (LGAP)

LGAP funds are used to assist units of local governments for needed infrastructure and long term capital improvements in rural areas. The LGAP Program is designed to fill the gaps where there are no federal or state funds available to assist a unit of local government with an identified high priority need. Priority is given to those projects which identify and resolve basic human health and safety needs.

D. Community Water Enrichment Fund (CWEF)

The purpose of the CWEF program is to assist units of local governments with funding for needed infrastructure and long term capital improvements for potable water projects in rural areas. The CWEF program is designed to fill the gaps where there are no federal or other state funds available to assist a unit of local government with an identified high priority need for potable water improvements. Priority is given to those projects which identify and resolve basic human health and safety needs.

III. Four- Factor Analysis

The following four-factor analysis will serve as the guide for determining which, if any, language assistance measures the City will undertake to provide access to the covered program for LEP process. Additionally, all future CDBG fund recipients will be required to use the same four-factor analysis prior to the release of funds.

- A. Number of proportion of LEP persons eligible to be served or likely to be encountered by the City or its federally funded programs. Per the 2017 5 Year American Community Survey Rapides' population 5 years and older (table S1601) is 15,365. 95.8% of Opelousas's population speaks only English and no other ethnicity has a sizable limited English proficiency.

The table below shows the LEP percentages for each of the above mentioned languages.

| Language                 | Population that Speaks a Language other Than English | LEP # | LEP % of total Population |
|--------------------------|--|-------|---------------------------|
| Spanish/Spanish Creole   | 108  | 0     | 0                         |
| Other Indo – European    | 522  | 0     | 0                         |
| Asian and Pacific Island | 15   | 0     | 0                         |



CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

1. LCDBG – eligible applicants to the LCDBG program are non-entitlement communities in Louisiana such as Opelousas. Sub recipients must consider the service area of their project/activity to conduct the four-factor analysis.
2. DRU – The DRU translates actions plans into Vietnamese and Spanish based on census data for impacted areas.
3. LGAP – City of Opelousas is eligible to apply for funding.
4. CWEF – City of Opelousas is eligible to apply for funding.
- B. Frequency with which LEP persons come into contact with the programs:
  1. LCDBG – Throughout the history of the LCDBG Programs, City of Opelousas has not encountered a LEP person.
  2. DRU – City of Opelousas is not a recipient of DRU funding, has no record of encounters with LEP persons.
  3. LGAP – City of Opelousas has not encountered a LEP person.
  4. CWEF – City of Opelousas has not encountered a LEP person.
- C. Nature and importance of the program, activity, or service provided by the program:
  1. LCDBG – The City gathers data within a target area to determine income of direct beneficiaries of a LCDBG eligible project. This activity can lead to encounters with LEP persons. Also, the City has an approved Citizen Participation Plan to assist in identify community development and housing needs and priorities. It will be necessary to ensure proper communication to complete these tasks.
  2. DRU – The City has an approved Citizen Participation Plan to assist in identify community development and housing needs and priorities. It will be necessary to ensure proper communication to complete these tasks.
  3. LGAP – There is no direct benefit in this program.
  4. CWEF- There is no direct benefit in this program.
- D. Resources available and costs to the recipient:
  1. LCDBG – Translation services are not available at this time.
  2. DRU- Translation services are not available at this time.
  3. LGAP – No resources are needed. There are no documents produced which are necessary for public viewing.
  4. CWEF- No resources are needed. There are no documents produced which are necessary for public viewing.

IV. Actions to be taken by Opelousas

After careful consideration of the four-factor analysis identified above, City of Opelousas will take the following actions:

- A. City of Opelousas has appointed the following Language Access Coordinator to serve for all programs:
  1. Leisa Anderson, Clerk, City of Opelousas, P. O. Box 1879, Opelousas, LA 70571-1879, (337) 948-2520.
- B. Opelousas's LAP will be distributed to all City employees and councilmen. LAP will be available to the general public at City hall.
- C. The Coordinator will maintain and will be trained to use an "I Speak Language Identification Document" for use during encounters with LEP persons. After the appropriate language has been identified, the Coordinator will then take the necessary steps to ensure meaningful communication through translation services.
- D. The State of Louisiana Office Of Community Development has available on its website in Spanish its "LCDBG Consolidated Plans and Consolidated Annual Action Plans". Its Citizen Participation Advertisements includes a statement in Spanish that materials are available in Spanish.

\*\*\*\*\*

ADOPT A RESOLUTION TO AUTHORIZE CERTAIN ACTIONS AND INDIVIDUALS TO PERFORM CERTAIN DESIGNATED FUNCTIONS FOR THE LCDBG-CV LOVE LOUISIANA OUTDOORS MANAGEMENT PROGRAM.

On a motion by Alderman Marvin Richard and seconded by Alderman Floyd Ford, the following Resolution was offered for adoption:

RESOLUTION NO. 20 OF 2022  
LCDBG MANAGEMENT RESOLUTION  
FY 2021 CARES-CV

WHEREAS, the City of Opelousas has been afforded the opportunity to participate in the FY 2021 CARES-CV Love Louisiana Outdoors Program administered by the Division of Administration; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the City of Opelousas as legal recipient of the LCDBG funds does hereby authorize the following actions:

SECTION I  
FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG program to designate an official depository to hold LCDBG funds;

NOW THEREFORE BE IT RESOLVED, by the City of Opelousas as legal authorized recipient of the LCDBG funds, in regular session convened, that Leisa Anderson and Purvis Morrison are hereby authorized to sign "Authorized Signature Card for Request for Payment;" and,

BE IT FURTHER RESOLVED, that Julius Alsandor shall certify to the correctness of the signatures; and,

BE IT FURTHER RESOLVED, American Bank & Trust Company is hereby designated as the official depository for direct deposit of grant funds for the LCDBG project.

SECTION II  
REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the City of Opelousas that all invoices for work performed or materials used in relation to the LCDBG Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

1. Approval by Project Administrator for budget control
2. Approval by the Secretary/Treasurer
3. Approval by the President

BE IT FURTHER RESOLVED, that Leisa Anderson, Julius Alsandor, Stephen W. Woods, and Katrena Tankersley are hereby authorized to sign checks written on the LCDBG account.

SECTION III  
EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

**CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022**

NOW THEREFORE BE IT RESOLVED, by the City of Opelousas that Leisa Anderson is hereby appointed as EEO Officer for the life of the LCDBG program and as such is charged to faithfully execute all duties and responsibilities herein described.

**SECTION IV**

**504 COORDINATOR**

WHEREAS, the State requires Grantees to designate a responsible person to coordinate the City of Opelousas efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that Leisa Anderson is appointed as Section 504 Compliance Officer.

**SECTION V**

**SECTION 3 COMPLIANCE**

WHEREAS, the LCDBG program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the City of Opelousas adopts a Section 3 Plan and appoints Leisa Anderson as its Section 3 Coordinator.

**SECTION VI**

**RESIDENTIAL ANTI-DISPLACEMENT**

WHEREAS, the LCDBG Program requires that all grant recipients adopt by resolution a Residential Anti- Displacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED that the City of Opelousas hereby adopts the attached Residential Anti-Displacement and Relocation Assistance Plan and appoints Leisa Anderson as its Coordinator.

Passed and adopted by the City of Opelousas, Parish of St. Landry, State of Louisiana, on this 14<sup>th</sup> day of June, 2022, by the following votes:

YEAS: Marvin Richard, Floyd Ford, Charles Cummings, Sherell Roberts, and Chasity Davis.

NAYS: None.

ABSTAINED: None.

ABSENT: Milton Batiste III.

ATTEST:

  
\_\_\_\_\_  
Leisa Anderson, City Clerk

  
\_\_\_\_\_  
Julius Alsandor, Mayor

**CERTIFICATE**

I, Leisa Anderson, Clerk, do hereby certify that the above is a true and correct copy of the Resolution duly passed and adopted by the City of Opelousas, Parish of St. Landry, State of Louisiana, on the 14<sup>th</sup> day of June 2022.

  
\_\_\_\_\_  
Leisa Anderson, City Clerk

\*\*\*\*\*

**ADOPT A RESOLUTION TO ADOPT THE POLICY STATEMENT FOR COMMUNICATING INFORMATION TO PERSONS WITH SENSORY IMPAIRMENTS.**

On a motion by Alderman Charles Cummings and seconded by Alderwoman Sherell Roberts, the following Resolution was offered for adoption:

**RESOLUTION NO. 21 OF 2022  
POLICY STATEMENT FOR COMMUNICATING INFORMATION  
TO PERSONS WITH SENSORY IMPAIRMENTS**

WHEREAS, the City of Opelousas has been afforded the opportunity to participate in the FY 2021 CARES-CV Love Louisiana Outdoors program administered by the Division of Administration; and,

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments;

NOW, THEREFORE BE IT RESOLVED, that the attached "Policy Statement for Communicating Information to Persons With Sensory Impairments" for the City of Opelousas dated June 14, 2022 is hereby adopted.

BE IT FURTHER RESOLVED, the City of Opelousas hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-5277 and Voice Users 1-800-947-5277.

PASSED, APPROVED AND ADOPTED THIS 14<sup>th</sup> day of June, 2022.

YEAS: Floyd Ford, Charles Cummings, Sherell Roberts, Chasity Davis, and Marvin Richard.

NAYS: None.

ABSTAINED: None.


ABSENT: Milton Batiste III.

ATTEST:

  
\_\_\_\_\_  
Leisa Anderson, City Clerk

**CERTIFICATE**

I, Julius Alsandor, Mayor of the City of Opelousas, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the City Council on June 14, 2022.

  
\_\_\_\_\_  
Julius Alsandor, Mayor

**POLICY STATEMENT**

**FOR COMMUNICATING INFORMATION TO PERSONS WITH SENSORY IMPAIRMENTS**

**POLICY ON PROCEDURES FOR COMMUNICATING INFORMATION TO PERSONS WITH SENSORY IMPAIRMENTS**

The City of Opelousas will take such steps as are necessary to insure that qualified handicapped persons, including those with impaired sensory skills, receive effective notice. All aids needed to provide this notice, e.g., sign-language interpreters, readers, etc., are provided without cost to the person being served.

CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022

FOR PERSONS WITH HEARING IMPAIRMENTS

1. Qualified sign-language interpreter

For persons who are hearing-impaired and who use sign-language as their primary means of communication, the following procedure has been developed and resources identified for obtaining the services of a qualified sign-language interpreter to communicate both verbal and written information:

The City of Opelousas will provide qualified sign language interpreters on an as needed basis. Such an interpreter will be used at job interviews, large meeting, explanations of policies and procedures, etc. A minimum advance notice for such use is seven days unless circumstances or conditions dictate lesser time. In that case, the minimum time will be that required to notify the organization furnishing the interpreter as well as the time required for that organization to act. When time permits the request is to be in writing. If request is made orally, written documentation must be prepared and placed in the appropriate file. The following person(s) is authorized to obtain an interpreter: Leisa Anderson.

The following organization will be contacted when an interpreter is needed:

Louisiana Commission for the Deaf

Registry of State-Certified Interpreters

Mary Burns

50 David Burns Road

Boyce, LA 71409

(318) 793-8184

(318) 308-2042 (cell)

[terpmb@suddenlink.net](mailto:terpmb@suddenlink.net)

OR

Mary H. Young

146 Davenport Lane

Pineville, LA 71360-7302

(318) 640-4082

(318) 201-0660

[maryhyoung@juno.com](mailto:maryhyoung@juno.com)

Policy on Procedures

Information to be furnished when requesting an interpreter:

1. Reason for using interpreter services.
  2. Date and time services are needed.
  3. Place where interpreter is to report and directions if needed.
  4. Name and title of person requesting services.
  5. Name, address and telephone number of the City of Opelousas.
  6. How is cost for services to be billed? Understanding of cost (cost per hour, travel cost, etc.).
  7. How is interpreter to be notified in case of cancelation or change in time or place?
  8. How the City of Opelousas will be notified if services cannot be furnished as agreed to.
2. Written materials
- All program information will be provided to hearing impaired persons in writing. Printed materials and writing materials are available.
3. The City of Opelousas utilizes the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605; TDD Users 1-800-846-5277; and Voice Users 1-800-947-5277.
4. Any other auxiliary aids should be discussed.

FOR PERSONS WITH VISUAL IMPAIRMENTS

1. Reader.
- Staff will communicate the content of written materials by reading them out loud to visually impaired persons.
2. Large print, taped, and Braille materials.
3. Any other available aids should be discussed.

FOR PERSONS WITH MANUAL IMPAIRMENTS

1. Personal assistance with completing forms and other writing.
2. Typewriters.
3. Other adaptive self-help devices.

\*\*\*\*\*

ADOPT A RESOLUTION TO APPROVE THE SALE OF A 1993 SPARTAN PUMPER VIN 4S7DT9J06PC009739 TO CM FARM, PO BOX 313, DRY CREEK, LOUISIANA 70637 AS SALVAGE IN THE AMOUNT OF \$500.00.

RESOLUTION NO. 22 OF 2022

A RESOLUTION AUTHORIZING DISPOSITION OF A 1993 SPARTAN PUMPER FIRE TRUCK BY PRIVATE SALE

WHEREAS, City of Opelousas currently owns a 1993 Spartan Pumper fire truck bearing VIN number 4S7DT9J06PC009739 the ("Fire Truck");

WHEREAS, the City Council previously authorized disposition of the Fire Truck by public auction, but the Fire Truck is currently inoperable and unable to be driven to an auction;

WHEREAS, the Fire Chief believes the Fire Truck has a value of \$500.00 or less, and disposition of the Fire Truck Chevrolet by private sale rather than auction is in the best interest of City of Opelousas because selling the Fire Truck at public auction would burden the City financially due to the cost necessary to transport the inoperable Fire Truck to the auction;

WHEREAS, the Fire Chief instead desires to sell the Fire Truck to CM Farm of Dry Creek, Louisiana with the Fire Truck's condition deemed one of salvage;

WHEREAS, in a lawful public meeting convened by the Opelousas City Council on the 14<sup>th</sup> day of June, 2022, on motion of councilmember Chasity Davis and seconded by councilmember Sherell Roberts, this resolution was offered for adoption, and the following vote was recorded:

YEAS: Charles Cummings, Sherell Roberts, Chasity Davis, Marvin Richard, and Floyd Ford.

NAYS: None.

ABSTAINED: None.

ABSENT: Milton Batiste III.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Opelousas in legal session convened, that City of Opelousas is authorized to sell the Fire Truck bearing VIN number 4S7DT9J06PC009739 by private sale to CM Farm of Dry Creek, Louisiana for a purchase price of \$500.00.

OPELOUSAS, LOUISIANA THIS 14<sup>th</sup> DAY OF JUNE, 2022.

Attest:



LEISA ANDERSON, CITY CLERK



JULIUS ALSANDOR, MAYOR

\*\*\*\*\*



**CITY OF OPELOUSAS  
OPELOUSAS, LOUISIANA  
REGULAR MEETING MINUTES  
JUNE 14, 2022**

ADOPT A RESOLUTION AUTHORIZING A COOPERATIVE ENDEAVOR AGREEMENT WITH OPELOUSAS DOWNTOWN DEVELOPMENT DISTRICT FOR SIDEWALK IMPROVEMENTS.

**RESOLUTION NO. 23 OF 2022**

**A RESOLUTION AUTHORIZING A COOPERATIVE ENDEAVOR AGREEMENT WITH OPELOUSAS DOWNTOWN DEVELOPMENT DISTRICT FOR SIDEWALK IMPROVEMENTS**

WHEREAS, the Opelousas Downtown Development District ("ODDD") proposes to enter a cooperative endeavor agreement with City of Opelousas for sidewalk improvements along U.S. Highway 190 from Court street to Market street;

WHEREAS, a copy of the cooperative endeavor agreement is attached to this resolution;

WHEREAS, City of Opelousas believes entry of the cooperative endeavor agreement is in the best interest of the city;

WHEREAS, in a lawful public meeting convened by the Opelousas City Council on the 14th day of June, 2022, on motion of councilmember Charles Cummings and seconded by councilmember Floyd Ford, this resolution was offered for adoption, and the following vote was recorded:

YEAS: Sherell Roberts, Chasity Davis, Marvin Richard, Floyd Ford, and Charles Cummings.

NAYS: None.

ABSTAINED: None.

ABSENT: Milton Batiste III.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Opelousas in legal session convened, that the City of Opelousas is authorized to enter a cooperative endeavor agreement with Opelousas Downtown Development District Court for the improvement of sidewalks along U.S. Highway 190, and the Mayor, Hon. Julius Alsandor, is authorized to execute any and all documents necessary to enter the cooperative endeavor agreement.

OPELOUSAS, LOUISIANA this 14th day of June, 2022.

Attest:



LEISA ANDERSON, CITY CLERK



JULIUS ALSANDOR, MAYOR

\*\*\*\*\*

ADOPT A RESOLUTION OBSERVING JUNETEENTH AS A LEGAL HOLIDAY IN CITY OF OPELOUSAS.

**RESOLUTION NO. 24 OF 2022**

**A RESOLUTION OBSERVING JUNETEENTH AS A LEGAL HOLIDAY IN THE CITY OF OPELOUSAS**

WHEREAS, on June 10, 2021, Governor John Bel Edwards signed into law Act 128 of the 2021 Session of the Louisiana legislature, which provided that Juneteenth shall be a day of public rest and a legal holiday;

WHEREAS, Act 128 was codified at La. R.S. 1:55.1 and became effective law on August 1, 2021;

WHEREAS, to avoid confusion whether Act 128 applies to City of Opelousas, the governing authority has contemplated this resolution for the purpose of confirming observance of the provisions of Act 128 by City of Opelousas;

WHEREAS, in a lawful public meeting convened by the Opelousas City Council on the 14th day of June, 2022, on motion of councilmember Sherell Roberts and seconded by councilmember Chasity Davis, this resolution was offered for adoption, and the following vote was recorded:

YEA: Chasity Davis, Marvin Richard, Floyd Ford, Charles Cummings, and Sherell Roberts.

NAY: None.

ABSENT: Milton Batiste III.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Opelousas in legal session convened, that in observance of Act 128 of the 2021 Louisiana legislative session, all city departments except emergency operations shall close in observance of Juneteenth.

OPELOUSAS, LOUISIANA this 14th day of June, 2022.

Attest:



LEISA ANDERSON, CITY CLERK



JULIUS ALSANDOR, MAYOR

\*\*\*\*\*

**CONSENT AGENDA**

Unanimously motioned and carried, it was resolved to approve the following personnel items:

- Approve the Suspension of Permanent Fire Operator Tanzy Brown for Two Calendar days with loss of Two days of Seniority and 24 hours of pay, effective June 4, 2022, for violation of Opelousas Fire Department Policy Chapter Vi-D.1.A (Reporting to Duty on Time) Second Offense.
- Approve the Suspension of Permanent Fire Captain Dwayne Frank for Four Calendar days with loss of Four days of Seniority and 48 hours of pay, effective June 27, 2022, for violation of Opelousas Fire Department Policy Chapter Vi-D.1.A (Reporting to Duty on Time) Third Offense.
- Approve the Working Test Period for Destiny N. Broussard from Police Officer Recruit to Probational Police Officer, effective 04/11/2022.
- Approve the Working Test Period for Shakira M. Williams from Police Officer Recruit to Probational Police Officer, effective 05/10/2022.
- Accept the Resignation of Permanent Police Officer First Class Robert S. Taylor, effective 05/27/2022.
- Approve the Recommendation of Hire for Kiriston D. Arceneaux as a Police Officer Recruit, effective 06/27/2022.

There being nothing further to come before the Council, on a motion by Alderman Charles Cummings, seconded by Alderwoman Chasity Davis and Alderman Floyd Ford and unanimously carried, it was resolved that the meeting be adjourned. The meeting was adjourned at 6:52 p.m.

ATTEST:



CITY CLERK



MAYOR